

Community  
College  
*of* Philadelphia  
*The Path to Possibilities™*

OFFICE OF ACADEMIC AFFAIRS  
**MEMORANDUM**

**TO:** Donald Generals  
**FROM:** Pascal Scoles  
**DATE:** June 8, 2015  
**SUBJECT:** Institution-Wide Committee Meeting – January 27, 2014

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The Institution-Wide Committee met on Monday, January 27, 2014 and the following action was taken:

The Committee considered:

**(a) Policies and Procedures No. 14**

The Committee approved revisions to Policy and Procedures No. 14, including:

- Clarification of the purpose of the policy
- Definition of online learning
- An explanation that courses must be hosted on approved CMS/LMS
- Explanations for posting requirements for syllabi and course materials
- Explanation of expectations for communication, assessment and support

c: John Jones  
Pamela Gallimore

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